

Oct. 5, 2020

A regular meeting of the Alta City Council was held on the above date. The meeting was called to order at 6:00 PM by Mayor Kevin Walsh, with the following members present: Pam Henderson, Willie Lang, Tom Lane. Les Mann was present via the telephone. Absent: none. The electronic meeting protocol was authorized as a result of Governor Reynolds State Public Emergency Declaration issued on March 20, 2020, in response to the COVID-19 pandemic, and referencing Iowa Code 29C.6(6) and Iowa Code 21.8, 26.12, and 414.12 in relation to open meeting laws.

Lane moved, and Lang seconded, to approve the agenda, with all members voting aye. Motion carried. Henderson moved, and Lang seconded, to approve the minutes from the Sept. 9 meeting, with all members voting aye. Motion carried.

In the open forum, Vi Tilk asked why the advertisement for the open street department position says they should have the ability to obtain a Grade III wastewater certification? She asked why one employee who has been with the City a long time hasn't obtained his Grade III yet? Street Superintendent Pedersen said he has been working on it and may not be eligible yet due to CEUs. Pedersen brought up a maple tree on West 9<sup>th</sup> St. that is cracked, and in the way for a home expansion. He suggests the Council allow the homeowner to have it removed, at the homeowner's expense. The Council was asked to look at the tree and it will be placed on the next agenda for action.

Fire Chief Reetz presented a written monthly report for the Fire Department and was available via telephone for questions. The Sheriff's Dept. provided a written report. The Park Board had nothing to report. Andrea Hogrefe, the Librarian, provided a written report and was available via telephone for questions. The Code Enforcer, John Stange, provided a written report and was available for questions. The Council suggested that if Stange found a location with open doors and windows, that he try to contact the owner. If that does not work, he has permission to board them up to prevent varmints from entering. The Council talked about some sidewalks and how to move forward with that. Stange has contacted the owner of some chickens in town, but the owner refuses to return phone calls and the chickens are still in town. The Council suggested the next step be a citation. Superintendent Pedersen provided a written report and was available for questions. He said they will need to replace the driveway in front of the shop in the spring. ISG continues to work on the engineering for the 9<sup>th</sup> St. drainage. He also noted he brought the grader in for a maintenance check because he feels it had a cylinder that was leaking. The SCADA bids were tabled until next meeting. Lang moved, and Henderson seconded, to approve the resignation of Thomas Lane from the Street Department. Motion carried with all members voting aye. Lane abstained due to conflict of interest since it is his son. Mayor Walsh thanked Thomas for his hard work for the City of Alta and wished him well at his next job. The Council reviewed the street department applications that have been received so far. They agreed to give three applicants an interview for the street department position. Mayor Walsh provided a written report. He named Pam Henderson as the new Mayor Pro-tem since Bunjes is no longer on the Council. He also asked the Council to think about the current snow parking ordinance and see if they want to make any changes in the future.

Walsh has gotten a few samples of high visibility clothing to Pedersen to see what he would like to order for the street department employees. Walsh also got a few bids for the AV technology upgrade that will be talked about during the budget season. Henderson moved, and Lane seconded to approve the Mayor's proclamation for Trick or Treating in Alta for 2020. Motion carried with all members voting aye. The Council agreed to alter the Community Building COVID-19 agreement to allow for buffets and salad bars as long as everyone wears a mask as they go through the line. The Council did not approve the request for snow removal for Westview Trailer Park. Lane moved to approve the FY20 Annual Urban Renewal Report, seconded by Henderson, with all members voting aye. Motion carried. Lang moved, and Mann seconded, to approve Resolution #20-19, the FY20 budget amendment, with all members voting aye. Motion carried.

Henderson moved, and Lang seconded, to approve the CDBG Grant Agreement. Motion carried with all members voting aye. Mann moved, and Lang seconded, to approve the CDBG Grant Administration Agreement. Motion carried with all members voting aye. Henderson moved, and Mann seconded, to approve the CDBG Technical Services Agreement. Motion carried with all members voting aye. Lang moved, and Henderson seconded, to approve Resolution #20-20 CDBG Code of Conduct Policy. Motion carried with all members voting aye. Henderson moved, and Lang seconded, to approve the CDBG Equal Opportunity Policy Statement. Motion carried with all members voting aye. Lane moved, and

Lang seconded, to approve the CDBG Excessive Force Policy. Motion carried with all members voting aye. Henderson moved, and Lang seconded, to approve Resolution #20-21 CDBG Procurement Policy. Motion carried with all members voting aye. Henderson moved, and Mann seconded, to approve the CDBG Anti-displacement and Relocation Assistance Plan. Motion carried with all members voting aye. Lang moved, and Henderson seconded, to approve the CDBG Fair Housing Policy. Motion carried with all members voting aye.

September Bills Payable:

<b>GENERAL FUND:</b>		<b>AMOUNT</b>
Alliant Energy	utilities	186.72
Amazon.com	supplies	553.83
AMU	telephone/postage	612.81
AMU	utilities	1,132.21
Assoc. for Rural Libraries	fees	79.00
Bomgaars	supplies	182.69
B.V. County Auditor	reimbursement	121.00
B.V. County Extension	training	140.00
Cardmember services	supplies	223.31
Central Iowa Distributing	supplies	109.00
Culligan	supplies	12.15
Demco	supplies	432.55
Des Moines Register	supplies	26.92
Ed Feld Fire	supplies	142.00
First Coop	fuel/supplies	320.99
Henderson/Pam	reimbursement	50.00
Hogrefe/Andrea	reimbursement	192.51
Ingram	supplies	830.69
IA. League of Cities	FY21 dues	1,258.00
Interstate Industry	supplies	14.57
Iowa Library Assoc.	conference	50.00
Jerry's Tree Service	service	900.00
Johnson/JoAnn	cleaning	248.01
Loffler	service	125.00
N.W. IA. League of Cities	dues	50.00
Petty Cash	postage	16.82
Pitney Bowes	lease	259.35
Reetz/Heidi	cleaning	100.00
S.L. Pilot Tribune	legals	109.44
Simmering-Cory	service	1,500.00
Stange/John	reimbursement	6.33
State Library of Iowa	service	137.98
The Iowan Magazine	supplies	21.00
Treasurer, State of Iowa	sales tax	411.00
USBank	copier contract	170.38
Vetter Equip.	supplies	1,673.95
Xerox	lease	118.38
		<b>12,518.59</b>

**ROAD USE TAX FUND:**

ACE Hardware	supplies	13.82
Alliant Energy	utilities	35.64

AMU	telephone	43.05
AMU	utilities	843.78
ATCO International	supplies	120.00
Bomgaars	supplies	50.68
Cardmember services	supplies	336.35
First Coop	fuel	599.42
ISG	service	87.50
Olsen Welding	service	232.40
Pedersen/Brad	reimbursement	242.66
Redings	supplies	105.50
		<b>2,710.80</b>

---

**SEWER RENT FUND:**

Alliant Energy	utilities	34.58
AMU	telephone	96.56
AMU	utilities	2,693.67
Bomgaars	supplies	5.68
CCP Industries	supplies	166.95
Continental Research	supplies	960.83
Foundation Analytical	testing	1,596.60
Hach	supplies	716.84
Power Solutions	service	314.88
USA Bluebook	supplies	186.82
USDA	loan payment	12,686.00
		<b>19,459.41</b>

---

**COMMUNITY BLDG FUND:**

Alliant Energy	utilities	37.14
AMU	telephone	114.90
AMU	utilities	1,015.34
Chestermans	supplies	81.00
Central Iowa Districuting	supplies	107.00
Control Systems	service	2,029.97
Doll Distributing	supplies	249.50
Hinners/Ben	bartending	77.94
HyVee	supplies	383.70
P&H Wholesale	supplies	119.09
Schubert/Carla	bartending	83.31
Strand/Dan	management	500.00
		<b>4,798.89</b>

---

**SOLID WASTE FUND:**

First Coop	fuel	344.46
Rowley Recycling Center	quarterly contract	15,534.75
		<b>15,879.21</b>

---

**CAPITAL PROJECTS**

American Highway Products	supplies	136.82
Bergen	supplies	8,590.00
Brown Supply	supplies	860.00
		<b>9,586.82</b>

---

**PAYROLL**

SEPTEMBER

28,213.36

93,167.08

**SEPTEMBER REVENUE**

General	46,076.57
Trees Forever	0.00
Playground	0.00
Community Building	4,010.08
Road Use	26,741.81
Employee Benefits	11,011.54
Emergency	1,161.65
Local Option Sales Tax	19,344.72
TIF	2,786.89
Debt Service	0.00
Library	0.00
Sewer Rent	33,825.16
Sewer - Short-lived assets	653.00
Sewer Reserve	1,269.00
Solid Waste	11,606.10
	158,486.52

After some questions, Henderson moved to approve the September claims in the amount of \$93,167.08, seconded by Lang. Motion carried with all members voting aye. The next special meeting will be Wed., Oct. 14 at 4:30 PM, with street department interviews to begin around 5:00 PM. The next regular meeting will be Monday, Nov. 2. There being no further business, Lang moved to adjourn at 7:35 PM, seconded by Henderson. Motion carried with all members voting aye.

Attest:

\_\_\_\_\_  
Megan Peterson, City Clerk

\_\_\_\_\_  
Kevin Walsh, Mayor