

June 1, 2020

A regular meeting of the Alta City Council was held on the above date. The meeting was called to order at 6:00 PM by Mayor Kevin Walsh, with the following members present: Pam Henderson, Willie Lang, Les Mann, and Tom Lane. Wes Bunjes was present via conference call. Absent: none. The electronic meeting protocol was authorized as a result of Governor Reynolds State Public Emergency Declaration issued on March 20, 2020, in response to the COVID-19 pandemic, and referencing Iowa Code 29C.6(6) and Iowa Code 21.8, 26.12, and 414.12 in relation to open meeting laws.

Lane moved, and Mann seconded, to approve the agenda, with all members voting aye. Motion carried. Henderson moved, and Lang seconded, to approve the minutes from the May 4 meeting, with all members voting aye. Motion carried.

There was no open forum for the June 1 meeting. The Mayor announced that this was the time and the place for the Public Hearing on the Community Development and Needs Assessment and opened the hearing at 6:03 PM. No written or verbal objections had been received at City Hall. With no written or verbal objections, the Mayor closed the hearing at 6:04 PM. Henderson introduced Resolution #20-10 Adopting Community Development and Housing Needs Assessment, and moved that the said resolution be adopted, seconded by Lang; and after due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following vote was recorded: Ayes – Henderson, Lang, Bunjes, Mann, and Lane. Nays – none. Whereupon, the Mayor declared Resolution #20-10 adopted. The Mayor then announced that this was the time and the place for the Public Hearing on the Submission of a CDBG Housing Application and opened the hearing at 6:07 PM. No written or verbal objections had been received at City Hall. Clerk Peterson read the following aloud, “The City saw a need to offer assistance to low- and moderate-income homeowners to improve the exterior of their home while preserving and stabilizing the City’s housing. Initiating a City-wide exterior housing rehabilitation program will help to upgrade the housing stock. The City is requesting \$224,994 in CDBG housing funds. The grant application will be submitted to the Iowa Economic Development Authority on or before August 1, 2020. The City is requesting \$224,994 in CDBG funds for the proposed project. 100% of the federal funds will benefit low- and moderate- income persons. The proposed project will take place City-wide in residential neighborhoods. It will not be necessary to permanently displace any persons or businesses as a result of this Program. During lead-based paint hazard reduction activities, assistance will be provided if temporary relocation is necessary. The proposed project involved the exterior rehabilitation of at least six (6) owner-occupied, single family homes.” With no written or verbal objections, the Mayor closed the hearing at 6:09 PM. Lang introduced Resolution #20-11 A Resolution Endorsing An Application For Community Development Block Grant Funds, seconded by Lane; and after due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following vote was recorded: Ayes – Henderson, Lang, Bunjes, Mann, and Lane. Nays – none. Whereupon, the Mayor declared Resolution #20-11 adopted. Henderson introduced Resolution #20-12 A Resolution Awarding Grant Administration Services For A Housing Sustainability Community Development Block Grant Application, seconded by Mann; and after due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following vote was recorded: Ayes – Henderson, Lang, Bunjes, Mann, and Lane. Nays – none. Whereupon, the Mayor declared Resolution #20-12 adopted. Lang introduced Resolution #20-13 A Resolution Awarding Technical Services For a Housing Sustainability Community Development Block Grant Application , seconded by Henderson; and after due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following vote was recorded: Ayes – Henderson, Lang, Bunjes, Mann, and Lane. Nays – none. Whereupon, the Mayor declared Resolution #20-13 adopted. Lang moved, and Henderson seconded, to adopt the Owner-Occupied Exterior Home Improvements Program – Administrative Plan for CDBG. Motion carried with all members voting aye.

Julie Hahn spoke on behalf of the United Bank of Iowa. They have entered into a purchase agreement with the building south of them. They would like to buy it and demolish it and add a drive-thru on the south side of the building. If it is approved, they would take out a few parking spaces and they would need to reshape the sidewalk and curb to allow for a drive-thru. Henderson made the motion to allow United Bank of Iowa to move forward with their plans, as long as they follow all State and local codes in regards to the demolition and building and be in contact with Street Superintendent Pedersen regarding the curb reshaping, seconded by Mann. Motion carried with all members voting aye. The approval for golf course signage needs to go through the IDOT, since the location will be on a State Highway. No action was taken by the City Council.

The Fire Department and Sheriff's Department provided written reports. Clerk Peterson gave a verbal Park Board report. Library Director Hogrefe said they had reopened the library and had some curbside deliveries, but they are currently closed down again, per the school. They hoped to reopen very soon. Henderson moved, and Lang seconded, to accept the resignation from Code Officer Randy Sievert. Motion carried with all members voting aye. The Council suggested advertising for free on Indeed.com, Facebook and Channel 3. Street Superintendent Pedersen answered any questions. They have been working on the storm drain on 1st St. He talked about some other options for vehicles to help with City wide clean-up which is next week. The Council agreed to use our garbage truck, two dump trucks, and Les Mann's roll-off side dump. Les Mann is just requesting fuel reimbursement. No other charge for the use of the side dump or his time. The Council reviewed a preliminary easement through Maple Creek. Lang approved moving forward with obtaining the easement. Motion died due to lack of a second. No action was taken. The City and AMU are working together on the project on East 1st St. Three bids were presented for the concrete work and labor. Bunjes approved accepting the bid from Speers Construction, with the total amount of \$12,900, of which \$3300 would be the City's responsibility, seconded by Lang. Motion carried with all members voting aye. Pedersen said that tree removal is not happening as quickly as he would like, and we still have money in the budget. Lane moved to hire Jerry Smith for about 1 day/week for \$150/hr, and Younique Tree Removal for 2 days/week at \$200/hr to get more trees down during this budget year. This was seconded by Mann, and carried with all members voting aye. The Mayor provided a written report.

No bids were received for sale of 211 Main St. Mann moved, and Lane seconded to approve Rob Hach to the Utility Board for the term ending 06/30/2026. Motion carried with all members voting aye. Discussion took place on how to proceed and follow COVID-19 restrictions for the Alta Community Building and Shelter House. The Council agreed to have Clerk Peterson type up a waiver and get it approved by the City Attorney. Bunjes moved, and Lang seconded, to approve the Scooter's Bar and Grill liquor permit renewal, including outdoor service and Sunday sales, pending dram shop approved. Motion carried with all members voting aye. Bunjes moved, and Henderson seconded, to approve the Alta Community Center liquor permit renewal, including Sunday sales, pending dram shop approval. Motion carried with all members voting aye. Henderson moved, and Bunjes, seconded, to approve the FY21 tobacco permits for Casey's, Century Bar, and Kimmes Country Store. Motion carried with all members voting aye. Discussion took place regarding employee wages. The Personnel Committee had presented a proposal to the Council. Henderson moved, and Lang seconded, to approve the raises as presented. The motion was carried with Henderson, Lang, Bunjes, and Mann voting aye. Lane abstained due to conflict of interest, as his son is an employee for the City of Alta. The following wages were approved effective July 1, 2020:

Pedersen – an increase from \$27.59/hr to \$32.59/hr. Peterson – an increase from \$54,600/yr. to \$60,840/yr.
 Theisen – an increase from \$23.00/hr to \$26/hr. McCormick – an increase from \$19.04/hr. to \$20.04/hr.
 Lane – an increase from \$19.04/hr to \$20.04/hr. Bartenders – an increase from \$10.25/hr to \$10.75/hr.
 Shelter House and City Hall Cleaners – an increase from \$12.50/hr to \$15.50/hr.

Discussion took place regarding residential pools. Lang doesn't feel fences should be required. Bunjes felt fences should be required for safety. Mann felt we should follow our Ordinance, and look into changing it in the future. The Council agreed they want to work with the Residents, but that we are obligated to follow our Ordinances. The Council agreed that Residents need to have a fence around their pool, if it has 18" of water or more, but they will work with the Resident on the type of fence.

May Bills Payable:

GENERAL FUND:		AMOUNT
ACE Hardware	supplies	104.72
Alliant Energy	utilities	34.94
Amazon.com	supplies	421.92
AMU	telephone/postage	602.25
AMU	utilities	537.17
Bomgaars	supplies	32.46
Book Systems	subscription	622.00
Des Moines Register	subscription	58.16

Ed Feld Fire	supplies	2,847.00
First Coop	fuel	436.77
Hawkins	supplies	613.28
Henderson/Pam	reimbursement	25.00
Hirschman Auto	service	50.42
Hogrefe/Andrea	reimbursement	118.30
Ingram	supplies	921.04
IA. Dept. of Public Health	registration	70.00
Jerry's Tree Service	service	1,950.00
Johnson/JoAnn	cleaning	221.88
Kuhrts Sharpening	service	24.00
L&G Products	fertilizer	1,237.76
Mid-America Publishing	subscription	68.00
Neotek	contract	396.00
NWIPDC	dues	941.20
Olsen Welding	supplies	46.20
Petty Cash	postage	21.12
Reetz/Heidi	cleaning	100.00
Steve King's Office	supplies	26.90
S.L. Pilot Tribune	legals	214.20
Storm Lake Times	subscription	74.95
Storm Lake Times	legals	10.00
USBank	copier contract	107.29
USPS	service	5.57
Xerox Financial	lease	59.19
		12,999.69

ROAD USE TAX FUND:

ACE Hardware	supplies	70.93
Alliant Energy	utilities	110.06
AMU	telephone	42.95
AMU	utilities	142.78
American Underground Supply	supplies	26.19
Arnold Motor Supply	supplies	38.98
Aurelia Lumber	supplies	783.25
Bomgaars	supplies	722.35
Brown Supply	supplies	1,297.00
Central Iowa Televising	service	8,000.00
Continental Research	supplies	916.85
First Coop	fuel	709.06
K&J Curb Grinding	service	246.00
Olsen Welding	supplies	125.65
P&H Wholesale	supplies	481.10
Steve King's Office	supplies	40.35
Storm Lake Hydraulics	supplies	309.30
		14,062.80

SEWER RENT:

Alliant Energy	utilities	181.17
----------------	-----------	--------

AMU	telephone	94.84
AMU	utilities	2,731.11
Aqua Fix	supplies	2,229.53
Bomgaars	supplies	4.39
Central Iowa Televising	service	7,933.70
Fareway	supplies	41.55
Foundation Analytical	testing	942.10
Grainger	supplies	116.39
L&G Products	fertilizer	77.36
P&H Wholesale	supplies	54.95
USDA	loan payment	12,686.00
		27,093.09

COMMUNITY BLDG FUND:

Alliant Energy	utilities	319.62
AMU	telephone	94.90
AMU	utilities	706.37
L&G Products	fertilizer	38.68
Sorensen/Dale	refund	50.00
		1,209.57

SOLID WASTE FUND:

AMU	utilities	34.50
Bomgaars	supplies	8.99
First Coop	fuel	206.15
Rowley Recycling Center	useage	6,118.37
Zylstra/Leland	reimbursement	85.00
		6,453.01

PAYROLL

MAY		26,629.13
		88,447.29

MAY REVENUE

General	24,099.03
Trees Forever	0.00
Playground	0.00
Community Building	1,427.50
Road Use	17,774.62
Employee Benefits	2,981.08
Local Option Sales Tax	16,852.14
TIF	676.29
Debt Service	0.00
Library	0.00
Sewer Rent	26,819.26
Sewer - Short-lived assets	653.00
Sewer Reserve	1,269.00
Solid Waste	10,600.49
	103,152.41

Henderson moved to approve the April claims in the amount of \$103,152.41, seconded by Lang. Motion carried with all members voting aye. The next meeting will be Monday, July 6. There being no further business, Lang moved to adjourn at 8:23 PM, seconded by Henderson. Motion carried with all members voting aye.

Attest:

Megan Peterson, City Clerk

Kevin Walsh, Mayor