

Jan. 8, 2018

A regular meeting of the Alta City Council was held on the above date at the Council Chambers of the City of Alta. The meeting was called to order at 6:00 PM by Mayor Al Clark, with the following members present: Kevin Walsh, Willie Lang, Wes Bunjes, Vi Tilk, and Denny Weber. Absent: none.

Weber moved, and Tilk seconded, to approve the agenda, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried. Tilk moved, and Lang seconded, to approve the minutes from the Dec. 4, 2017 Council meeting, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

No one presented during the open forum.

Weber moved to allow Jim Eaton to burn a brush pile on his property, if he notifies and gets permission from the Alta Fire Chief prior to, seconded by Tilk, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried. Pam Henderson presented on behalf of Alta Horizons and National Night Out. She gave a brief history of Horizons, and then asked the City of Alta to consider taking over National Night Out, as Horizons has disbanded. Weber moved to table the matter until the March Council meeting, seconded by Tilk, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried. Fire Chief Reetz recommended the Council do some research and look into the National Night Out website to see what the event entails.

Much discussion took place regarding Maple Creek Road. Mr. Paul Koth was in attendance and asked the City of Alta to accept the dedication of Maple Creek Road as a city-owned road. He has lost potential buyers because Maple Creek Road is a privately-owned road within a road association. Previously, the City Council had a list of items that needed to be achieved before the City of Alta would accept the dedication. Mr. Koth has not completed the list yet. Weber moved to accept Maple Creek Road and instructed Clerk Peterson to move forward with the dedication paperwork, seconded by Lang, with the following members voting aye: Walsh, Lang, Bunjes, and Weber. Tilk voted nay. Motion carried.

Mayor Clark expressed concern with vehicles speeding in town. He has instructed the Sheriff's Department to "crack down" on speeding. If that doesn't help, he would like the Council to consider making the stop signs at 5th and Main, and 9th and Main permanent, as well as adding a few stop signs on Main St. The Council agreed to allow Mayor Clark to get bids to fix the stools at the Alta Community Building restrooms, and to consider the cost of installing a camera in the Council Chambers so the Council meetings can be played on the local television channel or the website. Lastly, he also expressed interest in circulating a monthly newsletter. Discussion took place regarding trimming and cutting trees in town and why the City voted to contract out to Jerry's Tree Service. It was noted that Alta Municipal Utilities owns the bucket truck and chipper, and the Street Department employees do not have the current certifications to be using some of the equipment. The Council agreed to allow Clark to get bids on a Billy Goat dump trailer with a vacuum system to be used in place of the street sweeper. Mayor Clark does not feel the street sweeper is being used as it was intended. Bunjes has a similar machine and he feels it would work better. Discussion took place regarding the overnight parking ban, but it was agreed that nothing will change for this year and discussion will continue to see what the Council wants to do for next year. Discussion of employee contribution to health insurance took place, but the item has been tabled until the personnel committee has time to talk to the employees.

Fire Chief Reetz presented his monthly and annual report to the Council. Mayor Clark had requested proof of 501(c)3 status, and Reetz presented that as well. Clark spoke with the Auditor and understood that if the Fire Department had current 501(c)3 status, that they could maintain control of their Fire Association check book. Clerk Peterson was instructed to forward the form to the Auditor for their records. Deputy Chavez presented the Sheriff's Dept. report. He noted they are back up to full staff. Due to the length of the meeting, no one was present for the Park Board report. Andrea Hogrefe presented the library report. She gave the Council a January calendar of events, and reviewed the December events. Street Superintendent gave the street department report. Discussion took place about ash trees and how bad they need to get before removal. Clark gave his Mayor's report, stating that he has spoke with a few different groups and has spent his time getting to know people.

Weber moved to approve Gary Armstrong as the Primary City Attorney, and Andrew Smith as the Assistant Attorney, seconded by Walsh, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried. The

Council decided that Mayor Clark, Clerk Peterson, and the Code Officer were all allowed to contact the City Attorney when needed. Anyone else will need permission from one of the three named above.

The following appointments made by Mayor Clark were approved on a motion by Tilk, and seconded by Lang, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

Mayor pro tem – Denny Weber

Personnel Committee – Vi Tilk and Denny Weber Code Enforcement: Willie Lang and Wes Bunjes

Recreation (Parks and Community Building) – Wes Bunjes and Vi Tilk

Infrastructure (streets and utilities) – Denny Weber and Kevin Walsh

Housing and Industrial Development – Kevin Walsh and Willie Lang

Tilk moved and, Walsh seconded, to approve Gloria Sanders to fill out the vacant term on the Board of Trustees that expires June 30, 2018, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

Walsh moved, and Weber seconded, to approve Resolution #18-01 Credit Card/Fuel Debit Card Policy, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

Weber moved, and Tilk seconded, to approve Resolution #18-02 Resolution Approving Signatures for Checks, Draft, Notes, or Orders on City of Alta Bank Accounts, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

Approved signers include Megan Peterson, Brad Pedersen, Al Clark, Denny Weber, and Vi Tilk. The City of Alta will require two signers on account ending in 017, one being an employee and one being a member of the Council or Mayor.

Weber motioned to approve Resolution #18-03 Resolution Providing for Notice of Hearing on Proposed Amendment to the Revitalization Plan for the Alta Urban Revitalization District, seconded by Lang, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

The public hearing has been set for Feb. 6 at 6:00 PM, and will be published in timely manner.

Weber motioned to approve setting the public hearing for Ordinance #18-01 An Ordinance Amending the 2015 Alta Zoning Ordinance, by Amending Section 11.14 Recreational Vehicles; and Amending Section 12.2 General Parking Requirements, seconded by Lang, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

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Discussion took place regarding the future of the Westview Trailer Park. Mayor Clark said he has spoken to residents and the Pastoral Community. He feels we have safety issues at Westview Trailer Park and the City of Alta needs to put pressure on the owner to clean the trailer park up.

Mayor Clark will speak with the City Attorney regarding it. Walsh suggested putting together an action plan. The new Manager, Michelle Castro, introduced herself and explained to the Council what her plan as the new Manager is.

Weber moved, seconded by Lang, to advertise for the vacant Code Officer position for two weeks in the Storm Lake Pilot Tribune, the Aurelia Star, and the Advertising Guide, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

The Mayor noted that we have an open position on the Planning and Zoning Board, and is going to speak with the City Attorney on how to remove someone from a Board.

Weber moved to approve the Kimmes Country Store liquor license, including Sunday Sales, seconded by Tilk, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

Tilk moved to approve the White House 220 Cupcakery beer and native wine license renewal, seconded by Weber, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

The Council agreed to stay with the Storm Lake Pilot Tribune as the official newspaper, due to the higher number of subscribers than the Aurelia Star.

December Bills Payable:

GENERAL FUND:		AMOUNT
1877Floorguy	supplies	90.2
Advanced Systems	monthly contract	45.51
Alliant Energy	utilities	25.82
Amazon.com	supplies	564.72
AMU	telephone/postage	440.99
AMU	utilities	929.13
Bomgaars	supplies	112.10
Counsel	copies	30.39

Culligan	water	20.55
DataTech	supplies	120.11
Des Moines Register	subscription	59.36
Ericksen/Randy	Park Board	315.00
First Coop	fuel	97.28
Hammer/Jamie	Park Board	175.00
Hogrefe/Andrea	reimbursement	175.66
HyVee	supplies	73.31
Ingram	supplies	287.39
Iowa Poetry Association	supplies	9.00
Johnson/JoAnn	cleaning	209.38
King/Denise	reimbursement	102.53
Leask/Randy	Santa	25.00
LightingSupply	supplies	69.90
Michaels/Avery	Park Board	140.00
Murray & Murray	legal rep.	260.00
Neotek	service	186.00
Nielsen/Jason	Park Board	315.00
NWICCA	2018 dues	25.00
NW Iowa League of Cities	meeting	30.00
NWIPDC	supplies	40.00
Office Elements	supplies	16.33
Oriental Trading	supplies	51.96
Peterson jewelry	supplies	35.00
Petty Cash-Library	postage	46.32
Pilot Tribune	legals	245.08
Pitney Bowes	lease	138.24
Power Solutions	service call	65.63
Pro Elect	phones	1,767.00
S.L. Pilot Tribune	legals	388.76
Secure Shred Solutions	service	16.00
T.P. Anderson & Co.	audit	3,154.21
Wellmark BC/BS	health insurance	1,681.52

12,580.38

ROAD USE TAX FUND:

Alliant Energy	utilities	167.56
AMU	telephone	34.25
AMU	utilities	1,156.82
Bomgaars	supplies	130.26
Crescent Electric	supplies	455.80
First Coop	fuel	871.87
ISG	engineering	70.00
North Lake Truck Repair	service	1,596.09
Pedersen/Brad	reimbursement	254.19
Storm Lake Hydraulics	supplies	237.08
Strand/Dan	reimbursement	342.55
Theisen/Fred	reimbursement	356.10
UnityPointe Clinic	service	37.00
VanHouten/Morgan	reimbursement	402.83

Wellmark BC/BS	health insurance	4,510.03
Ziegler, Inc.	supplies	66.64
		<u>10,689.07</u>

SEWER RENT FUND:

AeroMod	supplies	274.56
Alliant Energy	utilities	232.10
Alta Implement	supplies	2.18
AMU	telephone	78.52
AMU	utilities	2,610.38
AquaFix	supplies	545.16
Bomgaars	supplies	240.02
Brown Supply	supplies	300.00
Crescent Electric	supplies	76.55
Fareway	supplies	77.15
Foundation Analytical	testing	50.00
Hach	supplies	458.74
IA DNR	testing fee	85.00
Mangold	testing	675.75
NBS	service	174.00
North Lake Truck Repair	supplies	138.12
P&H Wholesale	supplies	114.35
Schoon Construction	service	400.00
Storey Kenworthy	supplies	369.94
Supplyhouse.com	supplies	1,980.40
USDA	loan payment	12,686.00
		<u>21,568.92</u>

**COMMUNITY BLDG
FUND:**

Alliant Energy	utilities	575.35
AMU	telephone	81.20
AMU	utilities	783.46
Aronson Plumbing	service	80.00
Aurelia Lumber	supplies	13.47
Bomgaars	supplies	34.96
Chestermans	supplies	131.25
Doll Distributing	beverages	1,054.50
Hinners/Ben	bartending	161.44
HyVee	supplies	764.29
Marshall/Kevin	bartending	76.88
P&H Wholesale	supplies	23.66
Schubert/Carla	bartending	97.38
Underwood/Brian	bartending	94.81
		<u>3,972.65</u>

SOLID WASTE FUND:

AMU	utilities	160.47
First Coop	fuel	341.25
Rowley Recycling Center	usage/contract	19,424.61
		<u>19,926.33</u>

CAPITAL PROJECTS:

Alta Implement	rental	560.00
Smith Concrete	supplies	2,000.00
		<u>2,560.00</u>

PAYROLL

December		<u>22,328.92</u>
		<u>93,626.27</u>

DECEMBER REVENUE

General	25,774.25
Community Building	7,300.70
Road Use	18,859.71
Local Option Sales Tax	17,360.23
TIF	4,908.69
Debt Service	2,372.33
Library	0.00
Trails	0.00
Sewer Rent	24,021.27
Sewer - Short-lived assets	653.00
Sewer Reserve	1,269.00
Solid Waste	14,670.55
	<u>117,189.73</u>

After some discussion about certain bills, Weber moved to approve the December claims in the amount of \$93,626.27, seconded by Tilk, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried. Clerk Peterson provided budget worksheets to the Council, and highlighted how the budget process works. Weber moved, and Tilk seconded, to schedule the budget workshop for Monday, Jan. 22 at 5:00 PM. Weber moved to schedule the next regular Council meeting on Tuesday, Feb. 6, instead of Monday, Feb. 5 due to the caucus, seconded by Bunjes, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried. There being no further business, Tilk moved to adjourn at 8:25 PM, seconded by Weber, with the following members voting aye: Walsh, Lang, Bunjes, Tilk, and Weber. Motion carried.

Attest:

Megan Peterson, City Clerk

Al Clark, Mayor