

A regular meeting of the Alta City Council was held on the above date in the Council Chambers of the Alta City Hall. The meeting was called to order at 6:00 PM by Mayor Ron Neulieb with the following members present: Pam Henderson, Jerry Buckendahl, Denny Weber, Vi Tilk and Lee Meyer.

The agenda was approved on a motion by Weber, seconded by Tilk, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved.

The minutes from the Oct. 10 Council meeting were approved on a motion by Henderson, seconded by Buckendahl, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved.

The Mayor introduced Ordinance #16-02, "An Ordinance Amending the City of Alta 2015 Zoning Ordinance and The City's Official Zoning Map by Amending the Boundaries of an Existing (IN) Industrial Zoning District to (C-2) General Commercial Zoning District. Council Member Henderson motioned to approve the second reading. Council Member Buckendahl seconded the motion to adopt the second reading, and the roll being called thereon, the vote was as follows:

Ayes: Henderson, Buckendahl, Weber, Tilk, Meyer

Nays: none

The final reading will take place at the Council Meeting on Dec. 12.

Buckendahl motioned to approve the VFW place the flag anchors on the South end of Main St., on the East Side, seconded by Henderson, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved.

Fire Chief Reetz presented his monthly report to the Council. Discussion took place regarding the Fire Station usage. Mayor Neulieb questioned whether it was OK to override the Iowa Constitution. Reetz said all it takes is a vote of the simple majority of the voting Council. Tilk motioned to approve the Standard Operating Guideline policy #373, seconded by Buckendahl, with the following members voting aye: Buckendahl, Tilk, and Meyer. Henderson and Weber both voted Nay. Motion approved.

Weber motioned to approve the final pay request, including the change order, in the amount of \$1,427.15, seconded by Meyer, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved. With no Engineers present to give a report, Clerk Peterson told the Council that the field work is done regarding the South Main St./Cherokee St. drainage, but the research and final report was not ready as of meeting time. The Engineers hope to present it at the next Council meeting.

Librarian Hogrefe gave her monthly report and provided the Council with a calendar of the November events. She said the household that was willing to have the Little Free Library placed in their yard would like to be a "last resort". Some discussion regarding various locations took place. Henderson motioned to have the Little Free Library located outside City Hall, seconded by Meyer, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved.

Hazard Mitigation was moved down the agenda since the presenter was traveling and hadn't arrived yet. At this time, Cara Elbert and Aimee Barritt presented the Council with the current Hazard Mitigation plan for Alta. All went through the Alta section and updated it, and Clerk Peterson will follow through with a few additional updates after research has been done.

Deputy Spears gave the Sheriff's report. He stated it was a pretty steady month. After discussion took place regarding the winter parking ban, Weber motioned to approve that the Sheriff's department issue warnings from Nov. 14 through Nov. 27. Citations will be given starting Nov. 28, regardless of weather conditions, seconded by Tilk, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved. No one presented for the Park Board or the Industrial Board. Street Superintendent Pedersen presented a written monthly report. He noted that the security cameras at the landfill pile should be done by the end of this week. He then spoke a bit about the drainage

on N.E. 1<sup>st</sup> St. He feels the ditches are too narrow and the water is cutting through it. He is going to have a conversation with the City Engineer about what the next step should be, and maybe this is something that should be considered at budget time. Council Member Weber then spoke about the progress of getting 1<sup>st</sup> St. designated as a farm-to-market street. He met with the County Engineer and he is working on doing some research and making some contacts. Lastly, Weber, Meyer, Pedersen and Utility Manager Randy Tilk met with a company regarding G.I.S. This is another thing to get in the budget over time.

Code Officer Konradi provided a written report. He is suggesting to the P&Z to update the Subdivision Ordinance. He spoke a bit about the progress at the Fairgrounds for the camping. The temporary special exception use permit has expired, and the Fair Board has done very little of what they said they would. Fair Board President Kevin Jesse apologized but said he and many others were busy in the fields during harvest. They are going to start working on the list this week. The Fair Board is asking for another extension. Weber motioned to grant the Fair Board a 30-day extension, seconded by Henderson, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved.

In the Mayor’s Report, Tilk motioned to pay the extra amount for the matching tiles for the Community Building dance floor, seconded by Henderson, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved. The Trail’s Committee will meet again next week, but they are planning a fundraiser. Mark Falck asked if the actual path has been decided yet, and Henderson said it was just tentative because they are still working with landowners. The Council has only received 1 applicant for the Code Officer position. They suggested running the ad in Pocahontas County and Fort Dodge and Sioux City for two weeks.

Buckendahl motioned to approve the health insurance renewal, seconded by Meyer, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved. Henderson motioned to donate \$2000 to the Alta Elementary School’s backpack program, but the motioned died due to no second. Weber motioned to move the Community Beautification function out of the Road Use fund and into the General fund, seconded by Meyer, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved. Henderson motioned to approve the sidewalk grant request by J. Brundeen in the amount of \$321.88, seconded by Tilk, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved. Henderson motioned to approve Depository Resolution #16-12, seconded by Buckendahl, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved. Henderson motioned to approve Investment Resolution #16-13, seconded by Buckendahl, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved. Meyer motioned to approve Credit/Debit Card Resolution #16-14, seconded by Buckendahl, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved. It was suggested that employees turn in a fuel receipt, so they can be matched up to the monthly statement from First Coop. Meyer motioned to approve Clerk Peterson as an exempt employee, meeting the salary and duties test set out by the Department of Labor, seconded by Tilk, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, and Weber. Motion approved.

The following bills were presented for approval:

<b><u>GENERAL FUND:</u></b>		<b><u>AMOUNT</u></b>
Advanced Systems	lease	104.67
Alliant Energy	utilities	18.03
Alta Implement	supplies	89.76
Alta Municipal Utilities	telephone/postage	397.67
Alta Municipal Utilities	utilities	682.99
Alta Municipal Utilities	NNO food	898.34
Amazon	supplies	435.46
ARSL	conference	323.85
BV County Sheriff's office	contract	25,907.29

BV Stationary	supplies	48.09
Counsel	copies	73.61
Culligan	supplies	50.55
Demco	supplies	267.76
Des Moines Register	newspaper	59.00
EcoSolutions	supplies	295.03
Fire Proof Plus	service	108.00
First Coop	supplies	260.12
Hampton Inn	conference	239.68
Hirschman Auto	service	38.56
Hogrefe/Andrea	reimbursement	77.94
Hog Slat	supplies	81.45
Holiday Inn Express	conference	547.00
IMFOA	certification	75.00
Janitor's Closet	supplies	136.88
Langner/Kirk	service	45.00
Maintainer	supplies	300.00
Maple Valley Ag	service	25.00
Midwest Tape	supplies	40.98
N.W. IA. League of cities	FY17 dues/meeting	85.00
Neulieb/Ron	reimbursement	50.88
Oriental Trading	supplies	107.39
Peterson/Megan	reimbursement	286.74
Petty Cash Library	supplies	42.98
Recorded Books	supplies	98.98
Reetz/Heidi	cleaning	100.00
Storm Lake Computer	service	122.63
Storm Lake Pilot Tribune	legals	790.92
Sure Supply	supplies	262.82
T.P. Anderson & Co.	service	6,835.00
Turnquist/Laura	reimbursement	85.83
Underwood/Brian	service	109.00
US Bank	service	35.46
VanHouten/Sally	reimbursement	9.54
Vista Paint	supplies	56.50
Vogel Paint	supplies	14.68
Wellmark	insurance	859.69

41,581.75

**ROAD USE TAX FUND:**

Alliant Energy	utilities	32.06
Alpha Wireless	supplies	96.00
Alta Municipal Utilities	telephone	79.43
Alta Municipal Utilities	utilities	436.30
Arnold Motor Supply	supplies	40.36
Barco	supplies	362.56
Bomgaars	supplies	222.44
Brown Supply	supplies	279.00
Brundeen/Julia	reimbursement	321.88
Carroll Const. Supply	supplies	452.00

CCTVSecurity Pros	supplies	175.99
Chronicle Times	service	126.00
EZ-Liner	supplies	15.10
First Coop	supplies	803.55
Hog Slat	supplies	12.08
K&J Curb Grinding	service	150.00
Konradi/Tom	reimbursement	79.35
Mid-American Research	supplies	274.64
North Lake Truck Repair	service	382.76
Old Dominion Brush Co.	supplies	588.62
Olsen Welding	supplies	457.48
Power Solutions	supplies	55.71
Redings Gravel & Exc.	service	27,115.75
Theisen/Fred	reimbursement	174.89
VanHouten/Morgan	reimbursement	256.75
VanMeter	supplies	911.24
Vogel Paint	supplies	23.15
Wellmark	insurance	3,449.69
		<b>37,374.78</b>

**SEWER RENT FUND:**

Ace Hardware	supplies	0.49
AeroMod	supplies	218.17
Alliant Energy	utilities	19.23
Alta Municipal Utilities	telephone	77.13
Alta Municipal Utilities	utilities	2,647.81
Aqua Fix	supplies	353.64
Arnold Motor Supply	supplies	5.07
Fareway	supplies	39.89
First Coop	supplies	67.67
Foundation Analytical	testing	594.00
MET	testing	688.50
MSC	supplies	421.08
NeoTek	service	30.00
Plumbing & Heating Whole	supplies	151.73
Storm Lake Glass	service	39.98
Strand/Dan	reimbursement	21.27
USDA	loan payment	12,686.00
		<b>18,061.66</b>

**COMMUNITY BLDG FUND:**

Alliant Energy	utilities	17.43
Alta Municipal Utilities	telephone	72.95
Alta Municipal Utilities	utilites	876.28
Aronson Plumbing	service	157.41
Bartling/Kelsie	refund	250.00
Chesterman's	suu	112.50
Doll Distributing	beverages	47.00
HyVee	supplies	300.31
Johnson/JoAnn	cleaning	315.00
Licari/Jamie	refund	250.00

Marshall/Kevin	bartending	71.75
MOPS	refund	250.00
Schubert/Carla	bartending	33.31
Selk/Deb	bartending	79.44
Underwood/Brian	bartending	58.94
		<b>2,892.32</b>

**SOLID WASTE FUND:**

First Coop	supplies	318.13
Rowley Recycle Center	useage	4,215.13
		<b>4,533.26</b>

**CAPITAL PROJECTS:**

Blacktop Services	supplies	2,650.00
		<b>2,650.00</b>

**PAYROLL**

September		<b>23,772.04</b>
		<b>130,865.81</b>

**REVENUE**

General	\$178,782.39
Community Building	\$4,872.48
Road Use	\$18,719.52
Local Option Sales Tax	\$16,752.61
TIF	\$17,622.23
Debt Service	\$16,680.41
Sewer Rent	\$26,481.67
Sewer Sinking	\$653.00
Sewer Reserve	\$1,269.00
Solid Waste	\$15,012.04
	<b>\$296,845.35</b>

After asking a few questions about specific bills, Weber motioned to approve the October claims in the amount of \$130,865.81, seconded by Meyer, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, Meyer. Motion approved.

In the open forum, Utility Manager told the Council that Christmas Lights may need to be budgeted for in the future. The next regular Council meeting will be Monday, Dec. 12 at 6:00 PM. There being no further business, Henderson motioned to adjourn at 7:52 pm, seconded by Buckendahl, with the following members voting aye: Henderson, Buckendahl, Weber, Tilk, Meyer.

Attest:

\_\_\_\_\_  
Megan Peterson, City Clerk

\_\_\_\_\_  
Ron Neulieb, Mayor